

Guidelines for filling student data template				
This sheet will server as guideline to fill student data. Please confirm to the encoding of fields wherever required, otherwise data will not be processed. Note: When an AI opts for NAD model, AI needs to register on NAD				
	CSV Template Headers	Field Name	Description	Maandatory/Optional
N I N G	ORG_CODE	Student's Training Institute ID - As Allotted by AI	Code of the departments/Training Institute/Faculty as provided by AI	O
	ORG_NAME	Student's Training Institute Name	Name of the departments/Training Institute/Faculty in English as to be entered on the certificate	M
	ORG_NAME_L	Student's Training Institute Name in regional language	Name of the departments/ Training Institutes/Faculty in Regional Language as to be entered on the certificate	O
	ORG_ADDRESS	AI Complete Address	Academic Institution's Complete address in English	O
	ORG_CITY	City	Academic Institution's City in English	O
	ORG_DISTRICT	District	Academic Institution's Address	O
	ORG_STATE	State	Academic Institution's State in English	O
	ORG_PIN	Pin Code	Academic Institution's PIN (6 digit numeric value)	O
C O U R S E	ACADEMIC_COURSE_ID	AI Course Id	Unique Program Id given by AI. The program code used by AI in its system	O
	COURSE_NAME	Display Name of the program	Programme Name to be displayed on certificate	O
	COURSE_NAME_L	Programme Name_Regional	Programme Name to be displayed on certificate (Regional Language)	O
	STREAM	Discipline / Stream	Discipline/ Trade/ Stream Name in English	O
	STREAM_L	Discipline / Stream_Regional	Discipline Name in Regional Language	O
	SKILL_LEVEL	Skill level of the course	Skill level of the course	O
	SESSION	Session	Period of Course (academic year to be mentioned)	O
	DURATION	Duration of the course	Duration of the course	O
	DURATION_UNIT	Unit of the duration	Use value HOUR for hours, DAYS for days, MONTH for months and YEAR for years	O
	S T U D E N T	REGN_NO	Student's Program Level Unique Number - Name of Identifier	Type of Unique Identification no given by AI. Eg Registration No., Student ID etc.
RROLL		Student's Exam Level Unique Number - Name of Identifier	Identification Code of Student in Exams EG Roll no. or admit card no. etc.	O
AADHAAR_NO		Student's ADHAAR ID	Aadhaar number of the student	O
LOCKER_ID		Student's DigLocker ID	32 digit DigLocker ID of the student	O
CNAME		Student's Name	Name of the students to be appeared on the certificate, in English (Should be matching the name in Aadhaar Card)	M
GENDER		Student's Gender	Gender of the students (Should be matching the Gender in Aadhaar Card) <b>M- Male, F- Female T- Transgender</b>	M
DOB		Student's DOB	DOB of the students to be appeared on the certificate (Should be matching the DOB in Aadhaar Card) in <b>DD/MM/YYYY</b> format	M
BLOOD_GROUP		Student's Blood Group	Student's Blood Group to be printed on the certificate. The possible values can be: A +ve, A -ve, AB +ve, AB -ve, O +ve etc	O
CASTE		Student's Caste	Caste of the students to be appeared on the certificate.GEN- General, OBC- Other backward class, OBCNC :- Other backward class Non creamy, SC- Scheduled caste, ST :- Scheduled Tribe, X- If caste not available	O
RELIGION		Student's Religion	Student's Religion. H- Hindu, I- Islam, C- Christian, S- Sikh, B- Buddhism, J- Jain, Z- Zorastrian, O- Others, X- Religion not available	O
NATIONALITY		student Nationality	Student's Nationality Country - Mention IN for India. Refer to Sheet 2 for codes of other countries.	O
PH		Disability Status	Person's with disability. Y- Yes ie if disabled N- Not disabled X- Status not collected/available	O
MOBILE		Student's Mobile No	Students' mobile number (only 10 digits)	O
EMAIL		Student's Email ID	Students' valid email ID	O
FNAME		Student's Father Name	Students' Father name in English	O
MNAME		Student's Mother Name	Students' Mother's name in English	O
GNAME		Student's Gaurdian Name	Students' Guardian's name in English	O
STUDENT_ADDRESS		Student's Postal Address	Student's Postal Address	O
PHOTO		Student's Photograph	Student's Photograph - Image file naming convention - (AI Code registration number academic year)	O
C E R T I F I C A T E		MRKS_REC_STATUS	Record Status	(O-Original, M-modification, C-cancellation, R-Revocation)
	RESULT	Result Description	Description of result to be printed on certificate/marksheet For eg:- Passed in 1st class, Passed in distinction etc.	O
	DOE	Date of exam	Date (DD/MM/YYYY) on which exam was taken by student	O
	YEAR	Year of Exam	Year to be entered in YYYY format in which year the exam was conducted	O
	MONTH	Month of Exam	Month to be entered in MM format in which Month the exam was conducted	O
	DIVISION	Result Description in English	Description of division to be printed on the certificate, in English For example :- 1st Division, 2nd Division etc.	O
	GRADE	Grade Obtained	Grade to be printed on the certificate. In English For example :- 1st Division, 2nd Division etc.	O
	PERCENT	Percentage Obtained	Percentage to be printed on the certificate. In numeric . Please don't suffix (%) symbol in the value to be entered.	O
	DOR	Certificate Registration Date	Date (DD/MM/YYYY) on which certificate was registered with institution	O
	DOI	Certificate Issue Date	Date (DD/MM/YYYY) on which certificate was issued to Student	O
	DOV	Certificate Validity Date	Date (DD/MM/YYYY) till which certificate issued is valid	O
	CERT_NO	Certificate Si. No	Unique Certificate No given by AI & Printed on certificate	O
	EXAM_TYPE	EXAM TYPE	Type of exam as need to be printed on certificate. For example - Regular, Part Time, Correspondence etc.	O
	STD	Standard of the candidate	Class 10th or 12th	M
	FROM	From Date	Date (DD/MM/YYYY) from which the training started	M
	TO	To Date	Date (DD/MM/YYYY) on which the training completed	M
	TOTAL_EFFORTS	Total number of hours	For example., 240 Hours	M
	CAMP_FROM	Camp From Date	Date (DD/MM/YYYY) from which the training started	M
CAMP_TO	Camp To Date	for example Triuvanantapuram	M	
CAMP_LOCATION	Camp Location		M	